

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

EDUCATION & RECREATION COMMITTEE

John Vander Leest, Chair
Kathy Johnson, Vice Chair
Adam Warpinski, Pat Wetzel, Jesse Brunette

EDUCATION & RECREATION COMMITTEE

Thursday, October 1, 2009

5:30 p.m.

Rm 200, Northern Building
305 E. Walnut Street

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of August 20, 2009.

1. Review minutes of:
 - a) Library Board (8/20/09).

Library

2. Budget Status Financial Report for July 31, 2009
3. Director's Report.

Parks

4. Ordinance re: To repeal and re-create Sec. 8.08 "Pets" of Chapter 8 of the Brown County Code entitled "Parks and Recreation Facilities." (Referred from August County Board.)
5. Budget Status Financial Report for July 31, 2009.
6. Director's Report.

NEW Zoo

7. Request for Budget Transfer (#09-67): Increase in Expenditures with Offsetting Increase in Revenue (see attached for details).
8. Zoo Monthly Activity Report.
 - a. Visitor Center Operation Reports:
 - i. Admissions Revenue Attendance August, 2009 Report.
 - ii. Gift Shop Concessions Revenue 2009 Report.
 - b. Curator's Report - Animal Collection Report September, 2009.
9. Financial Report for July 31, 2009.
10. Director's Report.

Museum

11. Attendance & Admission, August, 2009.
12. Budget Status Financial Report for July 31, 2009.
13. Director's report.

Resch Centre/Arena/Shopko Hall

14. August-09 Attendance for the Brown County Veterans Memorial Complex.

Golf Course – No Agenda Items.

Other

15. Audit of bills.
16. Such other matters as authorized by law.

John Vander Leest, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda. Word97/agendas/edrec/October1_2009.doc

**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION & RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education & Recreation Committee** was held on Thursday, August 20, 2009 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, WI

Present: Adam Warpinski, Pat Wetzel, Guy Zima
Excused: Kathy Johnson, John Vander Leest, Jesse Brunette
Also Present: Doug Hartman, Marv Hanson, Neil Anderson, Scott Anthes, Gene Umberger, Dick Koltz. Supervisor Andrews.

- I. **Call Meeting to Order:**
The meeting was called to order by Vice-Chair Adam Warpinski at 5:35 p.m.
- II. **Approve/Modify Agenda:**

Motion made by Supervisor Wetzel and seconded by Supervisor Zima to approve. MOTION APPROVED UNANIMOUSLY
- III. **Approve/Modify Minutes of August 6, 2009:**

Motion made by Supervisor Wetzel and seconded by Supervisor Zima to approve. MOTION APPROVED UNANIMOUSLY

Golf Course

1. Approve request to allow N.E.W. First Tee to have an Architect come up with some conceptual drawings of what a First Tee facility would look like on the extra 80 acres that the golf course owns:

Golf Superintendent, Scott Anthes, stated that he had been approached by First Tee back in June to discuss the possibilities of Brown County partnering up with them. Because Brown County had an extra 80 acres of land west of the Golf Course, Anthes felt it was a good idea to see what they had to say. He reported that he had met with them a couple of times and they had stated that they wanted to hire an architect to come up with some conceptual plans. The architects would bring back three to four sets of plans including future business plans for each. Anthes explained there would be no cost to the county; all costs would be covered by grant work through the Wadsworth Corporation and donations from the community. He provided (attached) some samples of plans of what the golf course could potentially look like. An additional handout and a brochure were provided (attached) explaining the accomplishments and the mission of The First Tee of Green Bay. The First Tee had been around for 10 years; some of their sponsors are USGA and PGA and is the fastest growing organization in the country. The Green Bay First Tee work out of Mr. Golf. They currently have a million dollars that they plan to use for this type of development. Besides this program they also offer scholarships. (www.thefirstteegreenbay.org)

Supervisor Zima stated that when you are talking about 80 acres of land; he'd

like to see the logistics. He is for anything that can provide positive activity for the youth but wants to make sure that this is the best opportunity to do that. He questioned whether it was the "best bang for the buck" and if there was something else that can be done with the 80 acres of land. Zima suggested inviting The First Tee to come and give a presentation based on what they have done in other areas and include a rough business plan and the number of kids that they plan to serve, etc.

Motion made by Supervisor Wetzel and seconded by Supervisor Warpinski to approve as long as there is no implied obligation financially or approval wise of the plan. MOTION APPROVED UNANIMOUSLY

2. Superintendent's Report.

Anthes reported on the following:

- The golf course hosted the Brown County Amateur golf tournament two weeks ago and it went off with pretty good success. 170 golfers attended. Matt Haase from DePere won with the largest margin of victory ever winning by 10 strokes.
- Starting in September the fall maintenance will begin and aerification. The greens are scheduled to be aerified September 21 & 23rd. Fairways will start around that time as well.
- Reminder that the Children's Charity Golf Classic is September 9th at 11 a.m.

Motion made by Supervisor Zima and seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY

Museum

3. Attendance & Admission, July, 2009.

Motion made by Supervisor Wetzel and seconded by Supervisor Zima to receive and place on file. MOTION APPROVED UNANIMOUSLY

4. Budget Status Financial Report for July 31, 2009.

Motion made by Supervisor Zima and seconded by Supervisor Wetzel to hold. MOTION APPROVED UNANIMOUSLY

5. Request for Budget Transfer (#09-50): Interdepartmental Transfer (including contingency or general fund transfers): Request to transfer \$18,377 from the general fund to cover a 2008 deficit in admission revenue at the Museum.

Museum Director, Gene Umberger, stated the deficit is down from last year. Umberger noted that they started charging an admission in 2004; they were able to return money to the general fund one year since but he felt certain that this year they will also be returning money to the general fund. Going into this year and into the next year he stated he had been working with Director of Administration, Lynn Vanden Langenberg, and they structured the budget so that they are able to make the admission fee projection revenue more realistic. Umberger stated that it is something he is more comfortable with.

Motion made by Supervisor Zima and seconded by Supervisor Wetzel to approve. MOTION APPROVED UNANIMOUSLY

6. Director's report.

Umberger, provided a handout (attached) and spoke briefly in regards to it.

Motion made by Supervisor Zima and seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY

NEW Zoo

7. Director's Report.

Neil Anderson, Zoo Director, reported on the following:

- Attendance was great this month and has been up every single month, about 20% higher than last year.
- Revenue is up.
- The Zoo had catered some company events; Anderson stated the catering had been working out really well. This past Tuesday, the Oneida Preferred Players Club rented the facility and in two hours their earned revenue was around \$16,000-\$18,000.
- The Mayan Food Court is scheduled to be up and running in October. The project is going well. They are hopeful that the food court will give the zoo an opportunity to host other corporate events and include their catering services which would be all untapped revenue.
- A young cougar cub is being transitioned with the other cub right now.
- They are working on adding an additional playground area. Rainbow Play Systems donates and replaces play systems each year. The third playground play system is scheduled to arrive within a week.
- Anderson provided a visual to the committee of what the new Tortoise exhibit will look like. At the last meeting, Anderson explained that \$165,000 was donated by an anonymous donor for this exhibit. He stated that this project had been placed in the budget with the anticipation of a donation but explained that the money is already accounted for.
- They have been approved to bring in another snow leopard. Renovation in that exhibit is planned and they will be working with NWTC with their building trades classes. The kids will be doing a lot of the work and fabrication while the zoo will be picking up the materials.

Motion made by Supervisor Zima and seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY

Parks

8. Director's Report.

Doug Hartman, Assistant Park Director, reported on the following:

- Over a dozen signs were put up on the Fox River Trail; a news release will be out shortly. It was all done through a Coastal Management Grant, Leadership Green Bay effort and the Port of Green Bay. He explained it was a nice cooperative

project. The City of Green Bay allowed for a few signs to be placed on their part of the Fox River Trail. The signs talk about the historical value of the Fox River, the economic value of the port and the environmental value of the area.

- o The Jean Nicolet statue which was moved from state land back to county land at Wequiock Falls County Park is scheduled for rededication Friday, August 28th at 3 p.m. It was recreated the same way it was along the old Hwy 57.

Motion made by Supervisor Zima and seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY

***8a Update on 2009 Brown County Fair/Brown County Fair Association.**

Dick Koltz, President of Brown County Fair Association, welcomed the committee and stated that they were the committee that had faith in them when they started and hoped that they felt the money that was given was invested wisely. He reported that they are trying to build a fund to wean them off of the support of the county and felt they were on course. He felt they received good support from the business community with their exhibits. Koltz reported that there had been discussions regarding the land for sale across the road and stated it could be available for purchase. They are able to use it currently for overflow parking but felt there was a lot of potential for future use if purchased. He felt land was not being made anymore and knows the value of it. Koltz announced this was their seventh fair and it was his last year as president, he stated he will be "stepping back a little".

Motion made by Supervisor Zima and seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY

Resch Centre/Arena/Shopko Hall

9. July-09 Attendance for the Brown County Veterans Memorial Complex.

Motion made by Supervisor Wetzel and seconded by Supervisor Zima to receive and place on file. MOTION APPROVED UNANIMOUSLY

Library – No Agenda Items.

Other

10. Audit of bills. **No action.**

11. **Such Other Matters as Authorized by Law:**

Motion made by Supervisor Zima and seconded by Supervisor Wetzel to adjourn at 6:23 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on August 20, 2009 at 6:00 p.m. in the Board Room of the Brown County Central Library, 515 Pine Street, Green Bay, WI

PRESENT: TERRY WATERMOLEN, DENISE BELLMORE, CARLA BUBOLTZ, JOHN HICKEY, PAUL KEGEL, KIM LA PLANTE, KATHY PLETCHER, TONY THEISEN

EXCUSED: PAUL SCHIERL

ALSO PRESENT: LYNN STAINBROOK, MARY RYAN, LORI DENAULT, SUE LAGERMAN, BOB ROCQUE (staff); and FREDERICK J. MOHR, (Attorney at Law representing Brown County)

President Terry Watermolen called the meeting to order at 6:00 p.m.

APPROVAL/MODIFY AGENDA

There were no modifications to the agenda. **Motion** by Hickey, seconded by Kegel, to approve the agenda. **Motion carried.**

MINUTES, BILLS AND COMMUNICATIONS

There being no changes or modifications, the July 16, 2009 meeting minutes stand approved.

Lori Denault reported that the bills did not contain any out of the ordinary expenses.

There were no communications.

OPEN FORUM FOR THE PUBLIC

There was no one present to speak.

CLOSED SESSION

Motion by Theisen, seconded by Pletcher, to move into closed session pursuant to Section 19.85 (1) (c) WI Statutes, for the purpose of consideration of employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility – supervisors unit clarification settlement. **Roll Call: Aye:** Kegel, Pletcher, Buboltz, LaPlante, Theisen, Hickey and Watermolen. **Nay:** None. **Motion carried unanimously.** **Also Present:** Lynn Stainbrook and Mary Ryan, Lori Denault, Sue Lagerman and Fred Mohr.

Denise Bellmore joined the meeting at 6:40 p.m.

RESUME OPEN SESSION TO TAKE ANY ACTION ON SUPERVISOR UNIT CLARIFICATION

No action was taken.

Bob Rocque joined the meeting at 7:20 p.m.

FACILITIES REPORT

Bob Rocque reported that a new humidifier was installed at the Weyers-Hilliard Branch Library; General Energy was conducting the energy audits at 5 branches and a preliminary report was expected soon. The Ashwaubenon Branch has new landscaping and the eaves on the building will be painted in September. The East Branch has been experiencing air inefficiencies. Bob and his staff will investigate why.

Lynn also reported that the engineering assessment was coming along and felt that the information being received was useful. Points of interest included the library's duct work, air handler, and circuit breaker. Urgency towards lighting was also expressed.

NEW INTEGRATED LIBRARY SYSTEM

Lynn distributed a summary of pricing for an upgrade to a new integrated library system from Sirsi/Dynix and reminded the Board that staff had previously reviewed this product. Advantages include that since this is an upgrade, an RFP would not be necessary; all our current peripherals (cash drawers, automated telephone notification system and renewals, and self-check machines) work with this product; and since the library is already a Sirsi/Dynix customer, they are anxious to keep the library's business and have offered a substantial decrease in cost. Discussion took place. **Motion** by

Kegel, seconded by Buboltz, to authorize the Director and staff to negotiate with Sirsi/Dynix for a more defined pricing package to bring back to the Board at their next meeting. Motion carried. Further discussion led to obtaining an updated quote from Innovative with the same or similar modules available from Sirsi/Dynix. Motion by Hickey, seconded by Bellmore, recommending that the Director obtain an updated price quote from Innovative so that both products can be reviewed fairly in order to make an informed decision. Motion carried.

Tony Theisen was excused from the meeting at 8:00 p.m.

CENTRAL LIBRARY

Work continues on determining the necessary qualifications for hiring an architect for architectural and engineering services for the Central Library.

ACCOUNTANT'S REPORT

a. **Financial Report** A financial report was not available. Lori Denault distributed a sample financial report from the County's new financial system. The new format is simpler and easier to follow.

b. **Acceptance of Gifts Grants and Donations** Motion by Kegel, seconded by Pletcher, to approve the July, 2009 Gifts, Grants and Donations as follows:

July 2009

Gifts & Donations

Raymond Mroczynski-In Memory of Phyllis T. Mroczynski	170.00	Pulaski Materials
Ann Kapitz	300.00	SW Materials
Bettinger - In Memory of June and Ivyl	25.00	Adult Materials
Friends of the Brown County Library	75.00	Kress Barbie Program
BCL Sunshine Fund - In Recognition of Sandy DeMoulin	40.00	Large Print Materials
Anonymous	5.00	Local History Materials
Constance Crites - In Memory of Phyllis T. Mroczynski	100.00	Pulaski Materials
Edward Wacek - In Memory of Elizabeth Wacek	100.00	Central Materials
Friends of the Brown County Library	319.23	Kress Display Board
Friends of the Brown County Library	512.64	East DVDs
BCL Staff - In Recognition of Sandy DeMoulin	45.00	Large Print Materials
Ashwaubenon	55.94	Donation Box
Bookmobile	8.01	Donation Box
East	40.30	Donation Box
Weyers/Hilliard	45.97	Donation Box
Central Circulation	72.63	Donation Box
Kress	15.77	Donation Box
Adult Services	16.74	Donation Box
Pulaski	13.10	Donation Box
Southwest	15.85	Donation Box
Wrightstown	20.55	Donation Box
Total Donations	\$ 1,996.73	

Federal & State Grants

Nicolet Federated Library System	\$ 3,125.00	Database Grant
Total Grants	\$ 3,125.00	

Motion carried.

BUDGET

a. **Budget Transfer: reallocation of donation expense**

Motion by Bellmore, seconded by Pletcher, to approve request to reallocate funds from Supplies in the amount of \$2000 to the Contribution Account for BCL Foundation contribution in the amount of \$1400 and to the Rental Space Account to cover increased property taxes for additional space at the Wrightstown Branch in the amount of \$600.

Motion carried.

b. Budget Transfer: Self-Check Machines (Ashwaubenon and 2nd for Kress)

Discussion took place on the need of automated services and the importance of utilizing technology to improve the effectiveness and efficiency of the library as well as the importance of staying current with technology. Kim La Plante asked if this money shouldn't be spent on books instead. While increasing the library's book collection is also of great importance it would be desirable to see an annual increase in the book budget rather than a one-time infusion. Motion by Kegel, seconded by Buboltz to approve the request to transfer \$40,932 from Fringe Benefits FICA to Outlay Equipment for the replacement of one self-check unit at Kress Family branch and one new self-check for Ashwaubenon branch. Aye: Kegel, Pletcher, Buboltz, Theisen, Hickey and Watermolen. Nay: La Plante. Motion carried.

NICOLET FEDERATED LIBRARY SYSTEM

Monthly Update John Hickey reported that he and Denise Bellmore attended the Board meeting. It was told that NFLS would provide the matching funds for the Gates Opportunity Online grant; purchase (2) laptops for each member library for in-library use using funds held in reserve. Mark is also investigating reallocating the \$75,000 LSTA funds to Inn-Reach – a multi-library linking system. John also mentioned that the Executive Committee will be reviewing the reserve accounts. Terry felt the direction being provided from representatives to NFLS is very encouraging and thanked John and Denise for their role.

INFORMATION SERVICES REPORT ON SERVICES RECEIVED

Lynn reported on several IS-related topics including participating in Broadband Fiber Optic grant discussions; replacing half of the UWGB three-year old computers at a time instead of the entire quantity; the possible use of the library's IT Librarian to do some administrative upgrading tasks; the installation of PC Reservation and print management during the week of Aug.24-28; credit card/debit card options to pay for fines online or at the library; the funding of laptops for in-library use by the Friends of the Library; the need to have Office 2007 installed on additional computers as well as the county's computer lab so staff could be trained on the software the public is using; and the provision of a web designer and a trainer for website software by NFLS in time to have training in the Fall 2009.

PRESIDENT'S REPORT

Terry commented that the budget meeting with the County Executive went well noting that it was a good, open discussion. He felt the library's goals and intent were stated well. The lease for the Kress rental space continues to progress and is very encouraging. Terry suggested that Lynn be on the lookout for any grants or funding that could be applied to the purchase of a new integrated library system.

DIRECTOR'S REPORT

- a. Collection Management and Selection
- b. Plan for increasing use of self-checks

Lynn reported that both these reports are works in progress.

Lynn mentioned that the Ed & Rec. committee was impressed with the 500+ programs offered during the Summer Reading Program and commented that the committee had prioritized maintaining library hours and the library's book budget.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

Paul Kegel noted that the new library on the St. Norbert College campus was being dedicated on August 30 at 2 p.m. and encouraged the Board to visit the new facility. Carla Buboltz informed the Board that the 'Duck Drop' fundraiser to support the Wrightstown Branch Library will take place on the Fox River in Wrightstown on September 12. Ducks re \$5 each or 5 for \$20.

ADJOURNMENT

Motion by Buboltz, seconded by Bellmore, to adjourn the meeting. Motion carried.
The meeting adjourned at 9:10 p.m.

NEXT REGULAR MEETING

September 16, 2009

Kress Family Library Branch
333 N. Broadway, De Pere
6:00 p.m.

Respectfully submitted,
John Hickey, Secretary
Sue Lagerman, Recording Secretary

Brown County
Library

Budget Status Report
7/31/2009

	Annual Budget	YTD Actual
Property Taxes	\$ 6,735,869	\$ 3,929,268
Intergov't Revenue	\$ 87,927	\$ 56,136
Charges for sales and services	\$ 318,580	\$ 186,777
Intergov't charges for services	\$ 1,537	\$ 1,257
Miscellaneous Revenue	\$ 7,400	\$ 3,090
Rent	\$ 103,602	\$ 59,869
Contributions	\$ 109,875	\$ 26,751
Transfer In	\$ 292,480	\$ -
Personnel services	\$ 3,035,446	\$ 1,646,878
Fringe benefits and taxes	\$ 1,484,451	\$ 769,048
Salaries reimbursement	\$ -	\$ (250)
Employee costs	\$ 1,530	\$ 663
Operations & Maintenance	\$ 1,583,840	\$ 901,934
Insurance Costs	\$ -	\$ -
Utilities	\$ 440,484	\$ 215,748
Chargebacks	\$ 874,576	\$ 454,517
Contracted services	\$ 120,961	\$ 59,497
Other	\$ 1,400	\$ 620
Outlay	\$ 114,582	\$ 21,255
Transfer Out	\$ -	\$ -

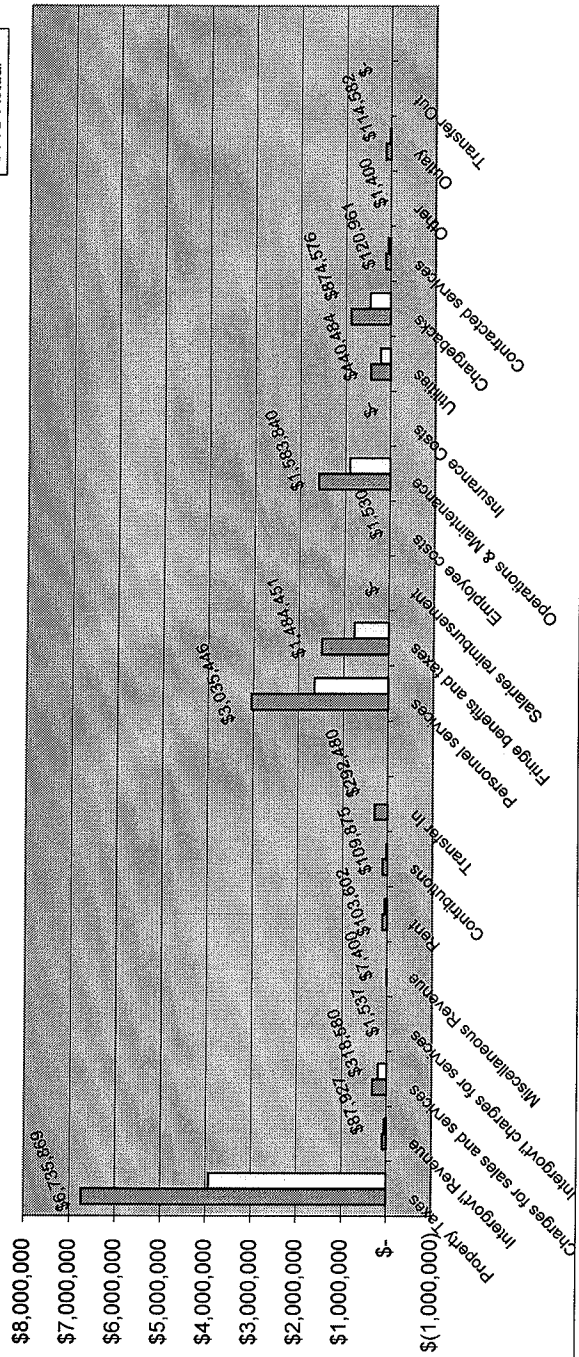
HIGHLIGHTS:

Revenues: Our donation revenue is currently below the projected amount.

Expenses: Our expenses are currently under budget for information services chargebacks and utilities. We also have a project for print management, wireless printing, E-commerce, and library automation that funds have not been expended yet.

Library - July 31, 2009

■ Annual Budget
□ YTD Actual



October 21, 2009

AN ORDINANCE TO REPEAL AND RE-CREATE SEC. 8.08 "PETS"
OF CHAPTER 8 OF THE BROWN COUNTY CODE ENTITLED "PARKS AND
RECREATION FACILITIES"

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1 -

Sec. 8.08 of the Brown County Code entitled "PETS" is hereby re-created to read as follows:

~~8.08 PETS. (1) Pets shall not be allowed in any of the county parks except in those parks as set forth in subsection (2) herein.~~

8.08 PETS. (1) It shall be unlawful for any person to bring a pet animal into any county park except as set out below:

- ~~(2) — Pets shall be permitted in specially designated areas of Bay Shore Park and the Brown County Fairgrounds, only when restrained by a leash not more than eight feet long and are attended by a responsible adult. Dogs shall be permitted at Fort Howard Paper Foundation Wildlife Area in specially designated areas for the sole purpose of hunting.~~
- (2) The Facility and Park Management Department may designate areas of public parks and recreational trails to be on-leash or off-leash "Dog Exercise Areas" subject to the Department's rules and regulations.
- (3) A person may bring a pet to a park offering overnight camping. The pet must be leashed or chained at a length not to exceed six feet at all times.
- (4) It shall be lawful to bring dogs onto the Fort Howard Paper Foundation Wildlife Area in specially designated areas for the sole purpose of hunting during specified time periods.
- (5) Pet owners shall be responsible to immediately remove and discard the waste when their pet defecates on the premises of any park.
- (6) The failure to comply with any of these requirements shall subject the pet owner to a forfeiture of not less than \$25.00, nor more than \$300.00, together with court costs.

Section 2 - This ordinance shall become effective upon passage and publication.

Respectfully submitted,

EDUCATION & RECREATION COMMITTEE

Approved By:

COUNTY EXECUTIVE (Date)

COUNTY CLERK (Date)

COUNTY BOARD CHAIR (Date)

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS NAME	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
JOHNSON	12			
DANTINNE	13			

SUPERVISORS NAME	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN, JR.	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

Brown County

Parks

Budget Status Report

7/31/2009

	Annual Budget	YTD Actual
Personnel Services	\$ 860,129	\$ 480,001
Fringe Benefits and Taxes	\$ 392,780	\$ 192,007
Salaries Reimbursement	\$ -	\$ -
Employee Costs	\$ 5,380	\$ 2,861
Operations & Maintenance	\$ 376,901	\$ 232,673
Utilities	\$ 147,792	\$ 63,556
Chargebacks	\$ 186,431	\$ 119,840
Contracted Services	\$ 117,700	\$ 76,028
Other	\$ 18,000	\$ 18,000
Outlay	\$ 219,600	\$ 40,896
Property Taxes	\$ 1,412,338	\$ 823,862
Intergovernmental	\$ 163,575	\$ 47,600
Charges For Sales and Service	\$ 189,600	\$ 105,268
Miscellaneous Revenue	\$ 18,450	\$ 12,909
Rent	\$ 348,950	\$ 261,008
Charges to County Departments	\$ 111,300	\$ 71,254
Transfer In	\$ 90,500	\$ 10,000

HIGHLIGHTS:

Expenditure and revenues on track to meet year end budget goals

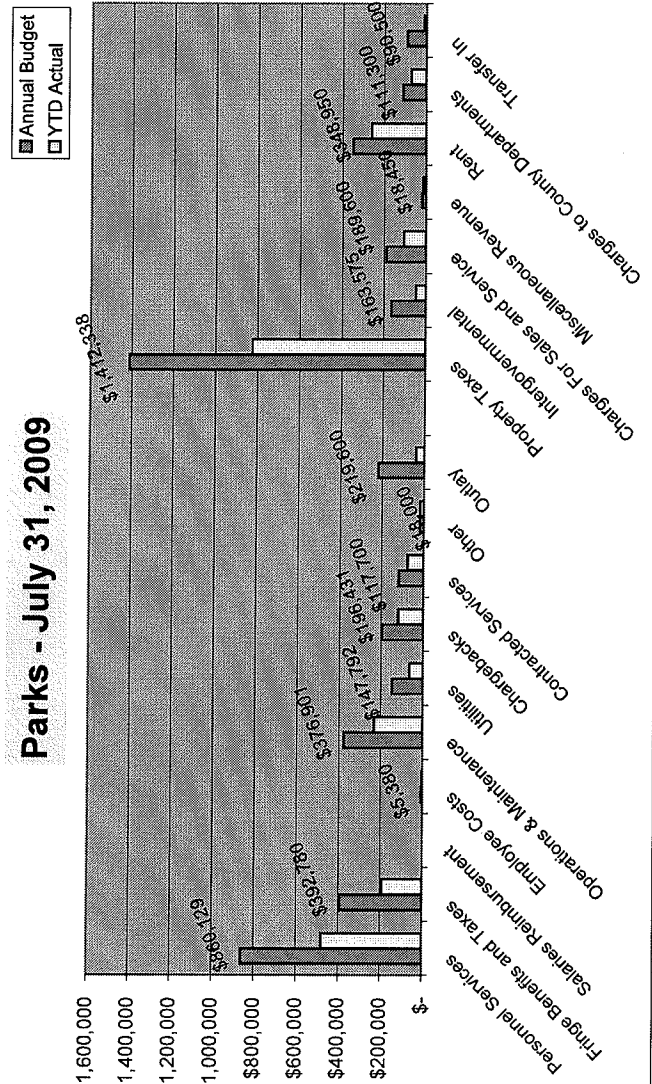
Expenses:

Total expenses to date: \$1,225,862

Revenues:

Total revenues to date: \$1,331,901

Parks - July 31, 2009



Director's Report

Facility & Park Management

August 2009

Marv Hanson

Fairgrounds

- Park security, Park inventory & daily campground monitoring
- Host Brown County Fair, German Shepherd Rescue Show, Bay Classic Car Show, weekly dog training for Packerland Kennel and the 4H Tailwaggers, Horse Show and Horse training
- Process maintenance work orders
- Complete Hazardous Communication Program

Neshota Park

- Cleaning, security checks and Park inventory
- Rake/turn sand in volleyball courts
- Mowed trail system
- Host weekly shelter reservations
- Install address signs

Way-Morr Park

- Cleaning, security checks and Park inventory
- Host weekly shelter reservations
- Playground inspection
- Install address signs
- Painted picnic tables in shelter building

Lily Lake

- Cleaning, security checks and Park inventory
- Boat launch collection and enforcement
- Install address signs
- Placed wood mulch in landscape gardens

Wrightstown Park

- Cleaning, security checks and Park inventory
- Boat launch collection and enforcement
- Weekly grass cutting and grounds maintenance
- Install address signs

Fonferek Glen

- Cleaning, security checks and Park inventory
- Monthly sign inventory checklist
- Install address signs

Matt Kriese

Barkhausen

- Registration for the Permit Deer Hunt from August 1 – 15
- Installed a memorial bench near the Sugar Shack
- Trail and dike top mowing with rented unit
- Archibus PM's performed
- Set up and staffed the Park Department tent at the Brown County Fair
- Cleaned storage area in maintenance yard
- Animal husbandry duties
- Completed all MSDS requirements
- Ongoing safety training
- New financial system training and practice
- Helped set up site for Hawk banding and research
- Attended NEWNA meeting at Ledgeview Nature Center

Special Events or Programs

- Hosted Youth Waterfowl Days in partnership with the Duck Club and Ducks Unlimited
- Summer Outdoor Education programming – 93 attendees
- Youth Waterfowl Days – 125 attendees 25 volunteers with 150 hours
- Bird house monitoring – 2 volunteers with 16 hours

Suamico Boat Launch

- Installation of door timers to prevent nighttime vandalism
- Grounds maintenance – mowing, liquid edging, etc.
- Fee collection and enforcement
- Maintain bathroom building

Fox River Trail

- Highway completed pavement from Midway Rd to Lasee Rd
- Repainted all stop bars at intersections and pay here signs on the pavement
- Replaced several vandalized signs and posts along the trail corridor
- Tree and vegetation trimming
- Graded Horse trail portion from Hwy 96 to Man Cal Rd
- Met with Mrs. Naze on Judge Naze's memorial area in De Pere along the trail
- Grounds maintenance: mowing, trail blowing, etc.
- Pass enforcement and fee collection
- Catholic Charities Run
- Clean ups 22 volunteers with 39 hours

Mountain-Bay Trail

- Replaced several vandalized signs and posts along the trail
- Ongoing vegetation trimming
- Trail side mowing completed with rental unit
- Grounds maintenance: mowing, trail blowing, dog station upkeep
- Pass enforcement and fee collection
- Clean ups 7 volunteers with 14 hours

Devil's River Trail

- Trail inspection as necessary
- Vegetation trimming

Rick Ledvina

Bay Shore Park

- Continued to cut up downed wood for sales in campground
- Camping continues to be strong with the campground filling most weekends
- Firewood sales has been incredible since the Emerald Ash sighting
- Boat landing has increased for perch fishing

Brown County Park/Pet Exercise Area

- Security checks of the facility on a regular basis to maintain the integrity of the Park
- The Park has a very solid base of users everyday and continues to be used quite heavily
- Repaired some of the gates as needed

Pamperin Park

- All the tables were restrained or painted
- Rentals continue to be solid with several days of multiple Gazebo bookings
- The grass crew continues to cut all areas as needed

VandeHei Property

- Security checks of the facility on a regular basis to maintain the integrity of the Park

Wequiock Falls

- Security checks of the facility on a regular basis to maintain the integrity of the Park
- We brushed out the overlook, seeded the new Jean Nicolet Statue area, planted several shrubs by the new parking area and mulched it.

Brown County Golf Course Ski Trails

- Closed

Jon Rickaby

Reforestation Camp

- Completed 43 work orders
- Completion of 2000 lineal feet of (4) wire barbed fencing/200 posts
- Upkeep and cleaning for rentals
- All trail mowing have been completed
- Mowing of all tailheads and the Ski Lodge
- All Park and Zoo building cleaning
- Shop and shed clean up
- Park security
- Old Mountain Bike trailhead seeding and landscaping
- Watering of new trees and turf areas
- WORS Race parking, cleaning and security of the event with over 1000 racers and spectators
- Installed a second playground area in the Zoo per their request
- Pass collections
- Leaf blowing and Zoo landscape work
- Weed eating of the animal exhibits
- Staff picked up donated equipment for the Zoo
- All Park and Zoo grounds upkeep
- Installation of a new chemical control unit for the Penguin exhibit
- Asphalt repairs made to the best of our ability and reports to Zoo personnel
- Four mountain bike volunteer hours

Rifle Range

- Administration, maintenance and upkeep
- Annual training with staff

REQUEST FOR BUDGET TRANSFER

INSTRUCTIONS: This form is to be completed for any Category 1, 2a, 2b, 3, 4, or 5 budget transfer. Completed forms should be submitted to the Department of Administration.

TYPE OF TRANSFER (check one)

DESCRIPTION

APPROVAL LEVEL

- | | | |
|--|---|--------------------------------------|
| <input type="checkbox"/> Category 1 | Reallocation from one line item to another within the major budget categories | Department Head |
| <input type="checkbox"/> Category 2 | <input type="checkbox"/> a. Change in Outlay not requiring transfer of funds from another major budget category.
<input type="checkbox"/> b. Change in any item within Outlay account which requires the transfer of funds from any other major budget category or the transfer of Outlay funds to another major budget category. | County Executive

County Board |
| <input type="checkbox"/> Category 3 | <input type="checkbox"/> a. Reallocation between Budget Categories other than 2b or 3b transfers.
<input type="checkbox"/> b. Reallocation of Salaries and Fringe Benefits to another major budget category except contracted services, or reallocation to Salaries and Fringe Benefits from another major budget category except contracted services. | County Executive

County Board |
| <input type="checkbox"/> Category 4 | Interdepartmental Transfer (including contingency or general fund transfers) | County Board |
| <input checked="" type="checkbox"/> Category 5 | Increase in Expenditures with Offsetting Increase in Revenue | County Board |

DESCRIPTION AND JUSTIFICATION (attach additional sheets as needed). In narrative form, describe the requested transfer to include amount, account to transfer from, account to transfer to, and the effect on revenue and expense.

Restricted donation received from Red Lewis in October 2008 and budget transferred on 10/24/08 in the amount of \$25,000. All monies from donation were not spent in 2008. Therefore, remaining balance of \$18,115 is requested to increase Restricted Donations Revenue (641.057.001.4901) with offsetting increase in Restricted Supplies and Expense (641.057.001.5300).

NEW Zoo [Signature] 8/18/09
 Department Department Head Date

- ☒ Approved
☐ Disapproved

[Signature] 8/26/09
 County Executive Date

[Signature]
 8/25/09
 (7)

ZOO MONTHLY ACTIVITY REPORT

For September 2009

1. Visitor Center Operations Report (attached)
2. Zoo Financials (attached)
3. FOX 11 weekly Television programs
Zoo Society meeting held on 9-21-09.
Mayan Food court construction continues
Budget prepared for 2010
Meeting held with NWTC for student learning experiences at zoo
Student began a surveying project to update zoo map
Meeting held with contractor to plan New Tortoise exhibit rockwork for 2010
Interviews held for Education/volunteer coordinator position
4. Curator Report (attached)

Zoo Pass August 2009

Weekday	Date	Daily Worksheet	Google
Saturday	1	293.00	
Sunday	2	416.00	167.00
Monday	3	452.00	177.00
Tuesday	4	121.00	177.00
Wednesday	5	570.00	59.00
Thursday	6	534.00	
Friday	7	177.00	59.00
Saturday	8	59.00	59.00
Sunday	9	59.00	
Monday	10	108.00	54.00
Tuesday	11	1024.00	118.00
Wednesday	12	712.00	121.00
Thursday	13	383.00	
Friday	14	0.00	500.00
Saturday	15	128.00	
Sunday	16	59.00	25.00
Monday	17	383.00	
Tuesday	18	354.00	59.00
Wednesday	19	696.00	59.00
Thursday	20	59.00	
Friday	21	575.00	113.00
Saturday	22	54.00	
Sunday	23	236.00	59.00
Monday	24	1817.00	54.00
Tuesday	25	113.00	54.00
Wednesday	26	403.00	
Thursday	27	157.00	
Friday	28	255.00	
Saturday	29	175.00	
Sunday	30	113.00	
Monday	31	403.00	108.00
		-	
Total		\$ 10,888.00	2022.00

Rectrac Number	Difference
\$352.00	-59.00
\$524.00	59.00
\$629.00	0.00
\$298.00	0.00
\$629.00	0.00
\$534.00	0.00
\$236.00	0.00
\$118.00	0.00
\$59.00	0.00
\$162.00	0.00
\$1,137.00	5.00
\$833.00	0.00
\$383.00	0.00
\$0.00	500.00
\$118.00	10.00
\$59.00	25.00
\$442.00	-59.00
\$413.00	0.00
\$637.00	118.00
\$59.00	0.00
\$688.00	0.00
\$54.00	0.00
\$295.00	0.00
\$1,868.00	3.00
\$167.00	0.00
\$403.00	0.00
\$211.00	-54.00
\$201.00	54.00
\$175.00	0.00
\$172.00	-59.00
\$511.00	0.00
	0.00
12367.00	543.00

**NEW ZOO
GIFT SHOP, CONCESSIONS
ZOO PASS REVENUE**

GIFT SHOP					2007	2008	2009
					PER	PER	PER
					CAP	CAP	CAP
2009 REPORT					2007, 2008, 2009		
MONTH	2007	2008	2009	(-)/(+)			
January	\$ 1,057.28	\$ 595.37	\$ 830.17	\$ 234.80	\$ 0.95	\$ 0.95	\$1.03
February	\$ 360.74	\$ 729.81	\$ 2,830.32	\$ 2,100.51	\$ 0.85	\$ 1.60	\$1.12
March	\$ 9,630.08	\$ 5,757.22	\$ 5,913.59	\$ 156.37	\$ 1.07	\$ 0.98	\$0.87
April	\$ 18,055.50	\$ 11,995.58	\$ 15,107.46	\$ 3,111.88	\$ 0.87	\$ 0.94	\$0.67
May	\$ 37,708.56	\$ 38,492.16	\$ 36,771.02	(\$1,721.14)	\$ 0.99	\$ 1.02	\$0.87
June	\$47,175.63	\$41,888.73	\$44,494.48	\$ 2,605.75	\$ 1.03	\$ 0.86	\$0.83
July	\$ 43,480.04	\$ 49,126.63	\$ 49,436.74	\$ 310.11	\$ 1.05	\$ 1.00	\$0.89
August	\$ 37,338.16	\$ 47,225.06	\$ 41,274.65	\$ (5,950.41)	\$ 0.97	\$ 0.99	\$0.98
September	\$ 16,935.84	\$ 13,785.69			\$ 0.79	\$ 0.81	
October	\$ 10,812.31	\$ 10,721.05			\$ 0.36	\$ 0.45	
November	\$ 1,705.64	\$ 2,416.52			\$ 0.67	\$ 0.75	
December	\$2,615.02	\$1,650.35			\$ 1.24	\$ 1.08	
TOTAL	\$ 226,874.80	\$ 224,384.17	\$ 196,658.43	\$ 847.87	\$ 0.90	\$ 0.95	\$ 0.91

CONCESSIONS					2007	2008	2009
					PER	PER	PER
					CAP	CAP	CAP
MONTH	2007	2008	2009	(-)/(+)			
January	\$ 729.43	\$ 504.56	\$ 589.33	\$ 84.77	0.65	0.81	0.73
February	\$ 238.15	\$ 519.75	\$ 1,773.79	\$ 1,254.04	0.56	1.14	0.70
March	\$ 5,530.11	\$ 3,085.18	\$ 4,509.88	\$ 1,424.70	0.62	0.52	0.66
April	\$ 14,162.21	\$ 9,874.56	\$ 13,320.22	\$ 3,445.66	0.68	0.77	0.59
May	\$ 24,217.84	\$ 26,304.66	\$ 32,991.35	\$ 6,686.69	0.64	0.69	0.78
June	\$35,845.68	\$39,309.12	\$38,201.67	(1,107.43)	0.78	0.80	0.71
July	\$ 34,655.67	\$ 35,774.78	\$ 44,643.82	\$ 8,869.04	0.84	0.73	0.79
August	\$ 31,121.00	\$ 38,943.79	\$ 41,662.95	\$ 2,719.16	0.81	0.82	0.99
September	\$ 16,668.64	\$ 12,100.87			0.77	0.71	
October	\$ 18,351.34	\$ 17,378.85			0.62	0.73	
November	\$ 1,345.04	\$ 1,842.95			0.53	0.57	
December	\$ 1,189.93	\$ 1,730.81			0.56	1.13	
TOTAL	\$ 184,055.04	\$ 187,369.88	\$ 177,693.01	\$ 23,376.63	\$ 0.67	\$ 0.79	\$ 0.74

ZOO PASS							
MONTH	2007	2008	2009	(-)/(+)	TOTAL	NEW	RENEWAL
January	\$ 2,209.00	\$1,389.00	\$ 1,827.00	\$ 438.00	33	5	28
February	\$ 976.00	\$ 1,353.00	\$ 3,977.00	\$ 2,624.00	70	41	29
March	\$ 8,668.00	\$ 8,216.00	\$ 12,073.00	\$ 3,857.00	208	108	100
April	\$ 13,989.00	\$ 21,320.00	\$ 20,447.00	\$ (873.00)	375	231	144
May	\$ 17,902.00	\$ 23,609.00	\$ 32,600.00	\$ 8,991.00	565	264	301
June	\$16,416.00	\$18,958.00	\$23,237.00	\$ 4,279.00	405	175	230
July	\$ 14,641.00	\$ 18,800.00	\$ 20,025.00	\$ 1,225.00	358	154	204
August	\$ 7,013.00	\$ 11,732.00	\$ 12,308.00	\$ 576.00	223	75	148
September	\$ 4,209.00	\$ 6,444.00					
October	\$ 2,641.00	\$ 5,022.00					
November	\$ 2,034.00	\$ 2,855.00					
December	\$ 4,568.00	\$ 5,115.00					
TOTAL	\$ 95,266.00	\$ 124,813.00	\$ 126,494.00	\$ 21,117.00	2237	1053	1184

Animal Collection Report

September 2009

Gillin, the 5 month old cougar cub was moved into the cougar exhibit on 8/11/09. She and resident cougar, BB, will take turns using the yard until we see evidence that the two can live in harmony. Although BB seems to find the young cat annoying, she has not exhibited signs of serious aggression.

The Snow Leopard SSP contacted us to ask if we would be able to add a female to our collection. They would like us to be a breeding facility in the upcoming year. We have spoken to NWTC about the possibility of using a renovation of the indoor holding facilities as a class project. We are hopeful that we can proceed with this project quickly in order to accommodate cubs. Female Snow Leopard, Tami, was transferred from the Potawatomi Zoo in South Bend, IN. on 9/1/09. She will be kept in the Animal Hospital for the duration of her quarantine period.

Our veterinarian, Dr. Gilbert, was able to procure the donation of a pair of young mixed breed sheep for our Children's Zoo. Our resident sheep, Copper, does not consider goats to be worthy companions and has been lonely since his cohort died in June. This addition has provided Copper with the social network he needs to enjoy a high quality of life.

The Henry Vilas Zoo in Madison donated 3 young female Black-tailed Prairie Dogs to the NEW Zoo. Our elderly colony had only produced 3 young male offspring in the last couple of years and those youthful prairie dogs had been the only remaining animals in the exhibit. Although prairie dog colonies are typically rather unwilling to allow outsiders into their towns, the boys happily welcomed the girls into their home.

The Elk and Moose have shed their velvet and are officially in rut. We are expecting the donation of a female elk in the near future. Pita, our male elk, is elderly and is beginning to show signs of decline (hints of arthritis, smaller antlers). We are considering allowing reproduction when the female elk arrives in hopes of creating Pita, junior!

Thanks to a generous donation for staff travel and education, Zookeeper Megan Garrett was able to spend a week in August doing field research to assist the AZA with the Wyoming Toad SSP Research Project. Megan, along with other zookeepers from the US and Canada captured and implanted transponders into toads in Wyoming. In addition to monitoring the survival rate of captive bred animals, this research project is exploring the possibility that this wild population might be resistant to the fungal disease that is responsible for decimating amphibian populations world wide.

Detail Balance Sheet

Through Date: 7/31/2009

Account	Current Y-T-D Balance	Prior Year Balance	Net Change	Change Percentage
Fund Category: 1 - Proprietary Funds				
Fund Type: 2 - Enterprise Funds				
Fund: 640 - New Zoo				
Assets				
Cash - unrestricted - ATM	\$5,000.00	\$0.00	\$5,000.00	+++
Cash on hand	\$6,830.00	\$6,930.00	(\$100.00)	(1.44%)
Petty cash	\$100.00	\$0.00	\$100.00	+++
Equity in cash - Cash clearing	\$160,875.46	\$213,041.48	(\$52,166.02)	(24.48%)
Cash restricted - Debt service	\$178.21	\$629,927.01	(\$629,748.80)	(99.97%)
Inventory - Concessions	\$28,507.30	\$25,431.67	\$3,075.63	12.09%
Prepaid expenditures	\$20,678.63	\$678.63	\$20,000.00	2,947.11%
Land - improvements	\$423,994.60	\$423,994.60	\$0.00	0.00%
Accum deprec - land improvements	(\$398,240.93)	(\$396,943.96)	(\$1,296.97)	0.32%
Buildings	\$2,387,026.01	\$1,950,095.53	\$436,930.48	22.40%
Building improvements	\$7,500.00	\$7,500.00	\$0.00	0.00%
Accum deprec - bldg improvements	(\$2,468.44)	(\$9,547.60)	\$7,079.16	(74.14%)
Accum deprec - buildings	(\$1,048,916.75)	(\$937,056.29)	(\$111,860.46)	11.93%
Equipment	\$749,082.47	\$733,548.49	\$15,533.98	2.11%
Vehicles	\$41,949.68	\$41,949.68	\$0.00	0.00%
Accum deprec - equip & vehicles	(\$421,479.65)	(\$367,037.28)	(\$54,442.37)	14.83%
Infrastructure	\$15,286.39	\$15,286.39	\$0.00	0.00%
Accum deprec - infrastructure	(\$1,464.87)	(\$700.59)	(\$764.28)	109.09%
Animals	\$118,488.75	\$118,488.75	\$0.00	0.00%
Accum depreciation - animals	(\$15,793.30)	(\$10,838.86)	(\$4,954.44)	45.70%
Construction work in progress	\$204,836.03	\$201,435.50	\$3,400.53	1.68%
Total Assets	\$2,281,969.59	\$2,646,183.15	(\$364,213.56)	(14.00%)
Liabilities				
Accounts payable	\$5,780.25	\$50,071.06	(\$44,290.81)	(88.45%)
Employee vacation rights - Short-term	\$11,225.03	\$5,810.01	\$5,415.02	93.20%
Due to state - Sales tax	\$7,057.54	\$6,686.16	\$371.38	5.55%
Gen obligation bonds payable - Short-term	\$750,000.00	\$600,000.00	\$150,000.00	25.00%
Capital lease payable - Short-term	\$5,778.74	\$12,633.67	(\$6,854.93)	(54.25%)
Unamortized bond discount	\$26,739.28	\$29,077.91	(\$2,338.63)	(8.04%)
Total Liabilities	\$806,580.84	\$704,278.81	\$102,302.03	15.00%
Fund Equity				
Unrestricted	\$2,165,455.18	\$1,676,641.97	\$488,813.21	29.15%
Total Fund Equity	\$2,165,455.18	\$1,676,641.97	\$488,813.21	29.00%
PY Fund Equity Adjustment	\$0.00			
Fund Revenues:				
Fund Expenses:	(\$1,043,035.71)			
Liability and Fund Equity Total:	\$1,733,102.14			
Fund: 640 - New Zoo Totals:	\$2,281,969.59	\$2,380,920.78	(\$98,951.19)	(4.00%)
Fund Type: Enterprise Funds Totals:	\$0.00	\$265,262.37	(\$265,262.37)	
	\$0.00	\$265,262.37	(\$265,262.37)	
Account				
Fund Category: Proprietary Funds Totals:				
Current Y-T-D Balance	\$0.00	Prior Year Balance	Net Change	Change Percentage
	\$0.00	\$265,262.37	(\$265,262.37)	
Grand Totals:	\$0.00	\$265,262.37	(\$265,262.37)	

Detail Income Statement

Through Date: 7/31/2009

	Annual Budget Amount	M-T-D Actual Amount	Y-T-D Actual Amount	Budget Less Y-T-D Actual	% of Budget	Prior Year YTD Total
Fund Category: 1 - Proprietary Funds						
Fund Type: 2 - Enterprise Funds						
Fund: 640 New Zoo						
Department: 057 New Zoo						
Division: 001 General						
Charges and fees-Daily	\$662,750.00	\$151,314.22	\$454,758.75	\$207,991.25	69%	\$422,847.13
Charges and fees-Event parking	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$26.78
Rollup Account 4600 Charges and fees-Daily totals:	\$662,750.00	\$151,314.22	\$454,758.75	\$207,991.25	69%	\$422,873.91
Sales-Vending machine	\$150,000.00	\$33,973.38	\$103,361.85	\$46,638.15	69%	\$89,088.59
Sales-Passes	\$120,000.00	\$20,146.00	\$115,110.38	\$4,889.62	96%	\$92,006.59
Sales-Programs	\$14,000.00	\$2,999.00	\$12,902.22	\$1,097.78	92%	\$5,889.00
Sales-Special events	\$90,000.00	\$664.50	\$22,959.05	\$67,040.95	26%	\$7,271.72
Sales-Gift shop	\$262,500.00	\$49,436.74	\$155,303.57	\$107,196.43	59%	\$150,146.05
Sales-Concessions and Food	\$215,000.00	\$44,643.82	\$135,959.77	\$79,040.23	63%	\$118,902.38
Rollup Account 4601 Sales-Vending machine totals:	\$851,500.00	\$151,863.44	\$545,596.84	\$305,903.16	64%	\$463,284.33
Miscellaneous	\$25,000.00	\$6,387.60	\$12,586.92	\$12,413.08	50%	\$11,811.06
Donations	\$10,000.00	\$1,678.95	\$6,140.46	\$3,859.54	61%	\$2,291.77
Donations-Conservation	\$0.00	\$27.01	\$27.01	(\$27.01)	+++	\$0.00
Rollup Account 4901 Donations totals:	\$10,000.00	\$1,705.96	\$6,167.47	\$3,832.53	62%	\$2,291.77
Interest	\$300.00	\$200.54	\$1,615.73	(\$1,315.73)	539%	\$656.18
Capital Contribution	\$145,000.00	\$0.00	\$22,310.00	\$122,690.00	15%	\$150,000.00
Division: 001 General totals:	\$1,694,550.00	\$311,471.76	\$1,043,035.71	\$651,514.29	62%	\$1,050,917.25
Department: 057 New Zoo totals:	\$1,694,550.00	\$311,471.76	\$1,043,035.71	\$651,514.29	62%	\$1,050,917.25
Revenue Totals	\$1,694,550.00	\$311,471.76	\$1,043,035.71	\$651,514.29	62%	\$1,050,917.25

Revenue

Detail Income Statement

Through Date: 7/31/2009

	Annual		M-T-D		Y-T-D		Budget Less		% of	Prior Year
	Budget Amount	Actual Amount	Actual Amount	Actual Amount	Actual Amount	Y-T-D	Y-T-D Actual	Budget		
										YTD Total
Expense										
Department: 057 New Zoo										
Division: 001 General										
Cost of sales-Concessions	\$0.00		(\$622.05)				\$622.05	+++		\$0.00
Cost of sales-Gift shop	\$125,000.00	\$18,167.81		\$79,011.83			\$45,988.17	63%		\$80,229.92
Cost of sales-Concessions and Food	\$85,000.00	\$24,852.54		\$63,604.09			\$21,395.91	75%		\$60,231.32
Rollup Account 5000 Cost of sales-Concessions totals:	\$210,000.00	\$42,395.30		\$141,993.87			\$68,006.13	68%		\$140,461.24
Regular earnings	\$570,542.00	\$47,464.33		\$287,144.54			\$283,397.46	50%		\$272,955.21
Paid leave earnings-Vacation	\$0.00	\$5,496.93		\$16,269.88			(\$16,269.88)	+++		\$11,101.62
Premium-Overtime	\$13,000.00	\$749.01		\$4,727.33			\$8,272.67	36%		\$2,100.91
Fringe benefits-FICA	\$192,799.00	\$4,060.14		\$23,221.92			\$189,577.08	12%		\$21,386.05
Fringe benefits-Unemployment compensation	\$0.00	(\$127.71)		(\$127.71)			\$127.71	+++		\$2,489.00
Fringe benefits-Health insurance	\$0.00	\$6,857.57		\$43,011.07			(\$43,011.07)	+++		\$46,862.49
Fringe benefits-Dental Insurance	\$0.00	\$470.07		\$3,351.67			(\$3,351.67)	+++		\$2,837.86
Fringe benefits-Life Insurance	\$0.00	\$1.16		\$47.18			(\$47.18)	+++		\$26.83
Fringe benefits-Disability Insurance	\$0.00	\$323.17		\$2,239.32			(\$2,239.32)	+++		\$2,467.06
Fringe benefits-Workers compensation insurance	\$0.00	\$27.42		\$191.94			(\$191.94)	+++		\$59.22
Fringe benefits-Retirement	\$0.00	\$1,474.46		\$10,328.27			(\$10,328.27)	+++		\$9,606.57
Fringe benefits-Retirement credit	\$0.00	\$1,933.34		\$12,394.99			(\$12,394.99)	+++		\$9,801.39
Rollup Account 5110 Fringe benefits-FICA totals:	\$192,799.00	\$15,019.62		\$94,658.65			\$98,140.35	49%		\$95,536.47
Employee allowance-Clothing	\$800.00	\$0.00		\$820.17			(\$20.17)	103%		\$364.24
Supplies	\$29,860.00	\$3,758.00		\$16,375.87			\$13,484.13	55%		\$19,502.35
Supplies-Office	\$1,000.00	\$0.00		\$24.43			\$975.57	2%		\$528.68
Supplies-Cleaning and household	\$2,200.00	\$151.11		\$1,487.58			\$712.42	68%		\$1,336.32
Supplies-Postage	\$3,000.00	\$0.00		\$3,971.32			(\$971.32)	132%		\$3,974.11
Rollup Account 5300 Supplies totals:	\$36,060.00	\$3,909.11		\$21,859.20			\$14,200.80	61%		\$25,341.46
Food	\$44,000.00	\$5,513.46		\$33,323.75			\$10,676.25	76%		\$29,615.95
Copy expense	\$250.00	\$11.97		\$99.40			\$150.60	40%		\$394.12

Detail Income Statement

Through Date: 7/31/2009

	Budget Amount	Annual Actual Amount	M-T-D Actual Amount	Y-T-D Actual Amount	Budget Less Y-T-D Actual	% of Budget	Prior Year YTD Total
Printing	\$3,000.00	\$909.25	\$0.00	\$4,825.57	(\$1,825.57)	161%	\$2,709.49
Dues and memberships	\$1,467.00	\$0.00	\$0.00	\$1,273.00	\$194.00	87%	\$1,884.03
Maintenance agreement-Software	\$1,955.00	\$0.00	\$0.00	\$0.00	\$1,955.00	0%	\$0.00
Repairs and maintenance-Equipment	\$16,580.00	\$2,132.70	\$0.00	\$8,004.66	\$8,575.34	48%	\$4,165.08
Repairs and maintenance-Vehicle	\$1,000.00	\$160.23	\$0.00	\$286.91	\$713.09	29%	\$0.00
Repairs and maintenance-Building	\$7,500.00	\$421.41	\$0.00	\$1,497.38	\$6,002.62	20%	\$3,308.82
Repairs and maintenance-Grounds	\$20,500.00	\$1,386.00	\$0.00	\$5,645.10	\$14,854.90	28%	\$6,625.18
Rollup Account 5307 Repairs and maintenance-Equipment totals:	\$45,580.00	\$4,100.34	\$0.00	\$15,434.05	\$30,145.95	34%	\$14,099.08
Vending	\$16,000.00	\$3,492.01	\$0.00	\$18,116.29	(\$2,116.29)	113%	\$6,933.36
Books, periodicals, subscription	\$18.00	\$0.00	\$0.00	\$0.00	\$18.00	0%	\$0.00
Software	\$2,870.00	\$0.00	\$0.00	\$0.00	\$2,870.00	0%	\$0.00
Travel	\$4,300.00	\$0.00	\$0.00	\$704.40	\$3,595.60	16%	\$256.23
Special events	\$37,000.00	\$2,923.98	\$0.00	\$14,873.97	\$22,126.03	40%	\$13,741.51
Volunteer expense	\$200.00	\$0.00	\$0.00	\$17.98	\$182.02	9%	\$38.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$100.00	(\$100.00)	+++	\$0.00
Service fees	\$1,850.00	\$1,100.57	\$0.00	\$5,275.22	(\$3,425.22)	285%	\$4,030.17
Equipment - nonoutlay	\$0.00	\$0.00	\$0.00	\$1,080.00	(\$1,080.00)	+++	\$0.00
Animal purchases	\$0.00	\$0.00	\$0.00	\$637.93	(\$637.93)	+++	(\$12.47)
Electric	\$55,008.00	\$23.80	\$0.00	\$26,273.39	\$28,734.61	48%	\$27,380.01
Gas, oil, etc.	\$25,720.00	\$0.00	\$0.00	\$11,968.29	\$13,751.71	47%	\$13,327.13
Telephone	\$6,000.00	\$688.95	\$0.00	\$5,467.24	\$532.76	91%	\$4,861.98
Other utilities	\$3,050.00	\$212.50	\$0.00	\$1,062.50	\$1,987.50	35%	\$0.00
Indirect cost	\$54,422.00	\$4,635.08	\$0.00	\$32,445.56	\$21,976.44	60%	\$29,092.00
Intra-county expense-Information services	\$34,411.00	\$2,169.12	\$0.00	\$17,420.60	\$16,990.40	51%	\$12,603.00
Intra-county expense-Insurance	\$9,442.00	\$786.83	\$0.00	\$5,507.81	\$3,934.19	58%	\$1,968.19
Intra-county expense-Other departmental	\$111,300.00	\$15,653.28	\$0.00	\$72,268.99	\$39,031.01	65%	\$68,576.30
Rollup Account 5601 Intra-county expense-Information services totals:	\$155,153.00	\$18,609.23	\$0.00	\$95,197.40	\$59,955.60	61%	\$83,147.49
Contracted services	\$4,500.00	\$161.88	\$0.00	\$2,341.87	\$2,158.13	52%	\$1,381.19

Detail Income Statement

Through Date: 7/31/2009

	Budget Amount	Annual Actual Amount	M-T-D Actual Amount	Y-T-D Actual Amount	Budget Less Y-T-D Actual	% of Budget	Prior Year YTD Total
Professional services	\$0.00	\$812.00	\$812.00	\$812.00	(\$812.00)	+++	\$0.00
Medical services	\$28,000.00	\$6,428.31	\$6,428.31	\$21,362.65	\$6,637.35	76%	\$19,296.40
Interest expense	\$20,000.00	\$73.10	\$73.10	\$9,113.83	\$10,886.17	46%	\$306.78
Depreciation-Land improvements	\$1,286.00	\$107.07	\$107.07	\$749.49	\$536.51	58%	\$643.06
Depreciation-Buildings	\$132,062.00	\$9,829.91	\$9,829.91	\$63,858.57	\$68,203.43	48%	\$47,874.35
Depreciation-Equipment	\$82,961.00	\$4,340.35	\$4,340.35	\$31,283.16	\$51,677.84	38%	\$34,158.01
Depreciation-Infrastructure	\$764.00	\$63.69	\$63.69	\$445.83	\$318.17	58%	\$1,049.77
Depreciation-Zoo animals	\$4,852.00	\$412.87	\$412.87	\$2,890.09	\$1,961.91	60%	\$2,532.85
Rollup Account 6000 Depreciation-Land improvements totals:	\$221,925.00	\$14,753.89	\$14,753.89	\$99,227.14	\$122,697.86	45%	\$86,258.04
Disposition of fixed assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$100,946.76)
Transfer out	\$0.00	\$148,467.88	\$148,467.88	\$764,595.07	(\$764,595.07)	+++	\$0.00
Division: 001 General totals:	\$1,755,469.00	\$327,955.50	\$327,955.50	\$1,733,102.14	\$22,366.86	99%	\$785,654.88
Department: 057 New Zoo totals:	\$1,755,469.00	\$327,955.50	\$327,955.50	\$1,733,102.14	\$22,366.86	99%	\$785,654.88
Revenue Totals:	\$1,694,550.00	\$311,471.76	\$311,471.76	\$1,043,035.71	\$651,514.29	62%	\$1,050,917.25
Expenditure Totals:	\$1,755,469.00	\$327,955.50	\$327,955.50	\$1,733,102.14	\$22,366.86	99%	\$785,654.88
Fund: New Zoo NET GAIN<LOSS>:	(\$60,919.00)	(\$16,483.74)	(\$16,483.74)	(\$690,066.43)	\$629,147.43		\$265,262.37

Detail Income Statement

Through Date: 7/31/2009

	Budget Amount	Annual Actual Amount	M-T-D Actual Amount	Y-T-D Actual Amount	Y-T-D Budget	Budget Less Y-T-D Actual	% of Budget	Prior Year YTD Total
Enterprise Funds Revenue Totals:	\$1,694,550.00		\$311,471.76	\$1,043,035.71	\$651,514.29			\$1,050,917.25
Enterprise Funds Expenditure Totals:	\$1,755,469.00		\$327,955.50	\$1,733,102.14	\$22,366.86			\$785,654.88
Fund Type: Enterprise Funds NET GAIN<LOSS>:	(\$60,919.00)		(\$16,483.74)	(\$690,066.43)	\$629,147.43			\$265,262.37
Proprietary Funds Revenue Totals:	\$1,694,550.00		\$311,471.76	\$1,043,035.71	\$651,514.29			\$1,050,917.25
Proprietary Funds Expenditure Totals:	\$1,755,469.00		\$327,955.50	\$1,733,102.14	\$22,366.86			\$785,654.88
Fund Category: Proprietary Funds NET GAIN<LOSS>:	(\$60,919.00)		(\$16,483.74)	(\$690,066.43)	\$629,147.43			\$265,262.37
Grand Revenue Totals:	\$1,694,550.00		\$311,471.76	\$1,043,035.71	\$651,514.29			\$1,050,917.25
Grand Expenditure Totals:	\$1,755,469.00		\$327,955.50	\$1,733,102.14	\$22,366.86			\$785,654.88
Grand Totals:	(\$60,919.00)		(\$16,483.74)	(\$690,066.43)	\$629,147.43			\$265,262.37

Neville Public Museum Attendance and Admissions August 2009

Attendance												
Day	Date	Adult Adm	Child Adm	Free Child	Free Other (researchers, interns, etc.)	Free Friends Member	Students	Free Time (Thursdays 6-8 pm)	Gift Shop Only (open limited hours)	Meetings & Programs	Total Attendance	Total Admission Revenue
1	Sat	92	21	24	5	10	1		0	0	153	\$411
2	Sun	31	8	6	4	4	1		0	0	54	\$140
3	Mon	38	23	10	15	3	22		2	0	113	\$220
4	Tues	18	10	2	6	6	22		0	37	101	\$114
5	Wed	64	23	15	7	5	172		3	9	298	\$474
6	Thurs	44	28	8	8	8	13	85	2	0	196	\$245
7	Fri	72	29	17	7	5	8		0	0	138	\$354
8	Sat	136	50	29	20	8	26		2	0	271	\$667
9	Sun	52	17	8	3	0	0		0	0	80	\$242
10	Mon	30	22	3	11	0	0		1	0	67	\$164
11	Tues	32	15	4	7	3	14		2	0	77	\$172
12	Wed	43	14	11	12	3	0		1	125	209	\$200
13	Thurs	84	18	9	12	7	24	76	2	0	232	\$396
14	Fri	56	25	12	8	2	0		5	0	108	\$274
15	Sat	51	23	13	3	3	0		0	18	111	\$250
16	Sun	31	14	5	0	3	0		0	0	53	\$156
17	Mon	48	24	7	21	9	25		1	0	135	\$265
18	Tues	37	16	10	6	0	26		0	8	103	\$203
19	Wed	20	7	7	10	11	14		5	0	74	\$108
20	Thurs	98	32	37	4	9	9	78	3	15	285	\$464
21	Fri	74	40	17	10	3	0		2	203	349	\$376
22	Sat	39	17	9	4	0	0		1	0	70	\$190
23	Sun	45	17	7	5	4	0		2	0	80	\$214
24	Mon	20	24	0	5	10	0		0	8	67	\$128
25	Tues	46	32	17	6	7	39		1	0	148	\$287
26	Wed	86	21	8	7	6	0		5	0	247	\$386
27	Thurs	33	9	4	15	6	0	97	1	26	191	\$150
28	Fri	46	31	16	10	3	11		6	141	264	\$257
29	Sat	168	43	45	13	9	0		0	0	278	\$754
30	Sun	26	9	4	2	3	0		0	0	44	\$122
31	Mon	60	33	15	1	11	0		4	0	124	\$305
TOTAL		1,720	695	379	247	161	427	336	51	704	4,720	\$8,688
										Aug-08	3,430	\$6,178
										Visitors =	4,720	
										Outreach =	1,208	
										Grand Total Visitors & Outreach	5,928	

Brown County
Museum

Budget Status Report

7/31/2009

	Annual Budget	YTD Actual
Property Tax Revenue	\$ 1,076,857	\$ 628,164
Charges for Sales and Services	\$ 116,400	\$ 48,837
Miscellaneous Revenue	\$ 600	\$ 1,250
Rent	\$ 6,500	\$ 4,115
NPM Foundation Donations	\$ 100,000	\$ 54,555
Donations	\$ 2,000	\$ 3,430
Salaries	\$ 509,548	\$ 259,755
Fringe Benefits	\$ 265,772	\$ 117,220
Clothing Allowance	\$ 350	\$ -
Operations and Maintenance	\$ 37,312	\$ 25,130
Utilities	\$ 90,129	\$ 51,595
Chargebacks	\$ 220,561	\$ 125,036
Contracted Services	\$ 78,685	\$ 42,211
Exhibits - Foundation Funded	\$ 100,000	\$ 54,555

HIGHLIGHTS:

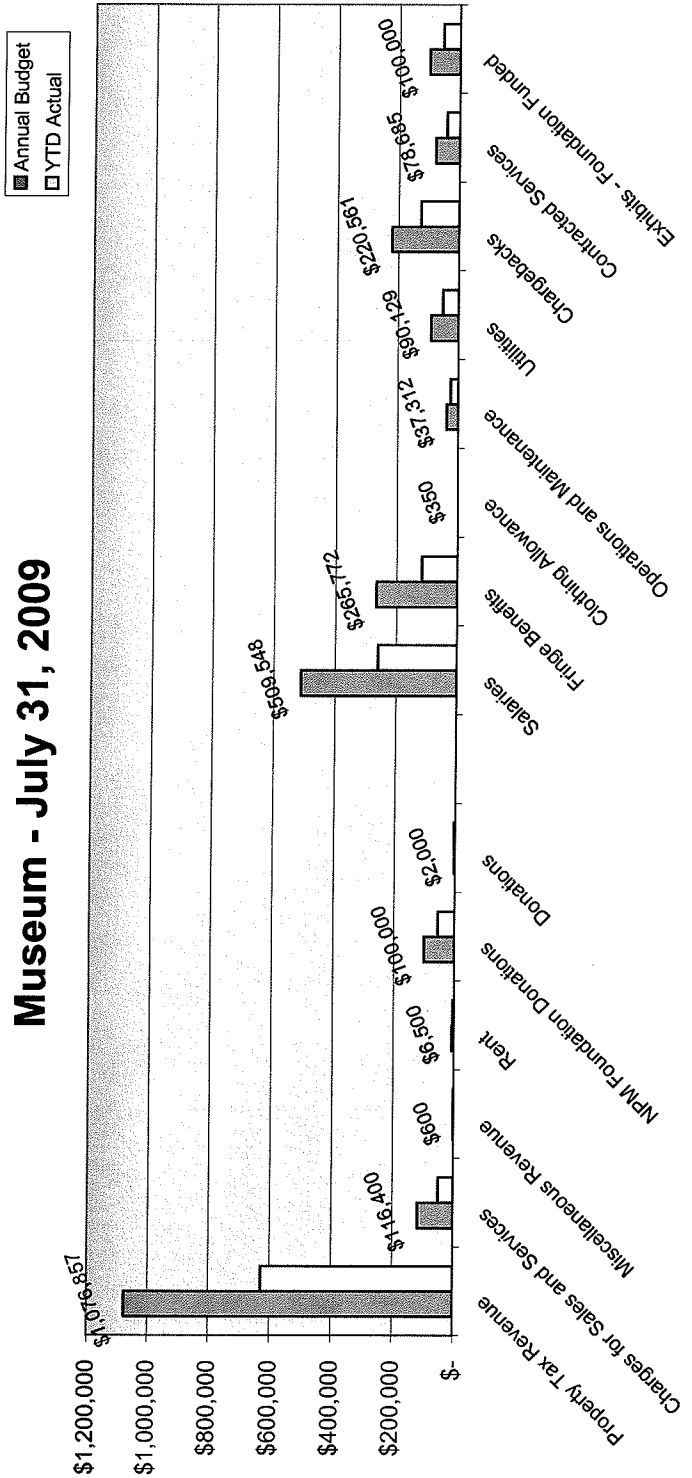
Revenues

Overall, revenues are on track given normal fluctuations in the exhibition schedule. Photo/film revenue is more unpredictable and is down year-to-date.

Expenses

Most categories are within budget. Salaries and fringe benefits are below budget due to a vacant Curator of History position (January 2 through August 29, 2009.)

Museum - July 31, 2009



Museum Monthly Budget Report as of July 31, 2009

Summary

Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget Less YTD Transactions	% Used / Rec'd	Prior YTD Total
<u>Fund: 100 - GE</u>									
<u>Revenues</u>									
PTX - Property taxes	1,106,213.00	(29,356.00)	1,076,857.00	89,737.67		0.00	628,163.67	58%	581,532.00
CSS - Charges for sales and services	116,400.00	0.00	116,400.00	7,138.54		0.00	48,837.38	42%	46,831.04
MRV - Miscellaneous revenue	600.00	0.00	600.00	0.00		0.00	1,250.00	208%	1,750.00
RNT - Rent	6,500.00	0.00	6,500.00	0.00		0.00	4,115.00	63%	4,730.00
CTB - Contributions	102,000.00	0.00	102,000.00	62.96		0.00	57,984.89	57%	67,377.09
TRI - Transfer in	0.00	0.00	0.00	0.00		0.00	0.00	+++	0.00
Revenue Totals:	\$1,331,713.00	(\$29,356.00)	\$1,302,357.00	\$96,939.17		\$0.00	\$740,350.94	57%	\$702,220.13
<u>Expenditures</u>									
PER - Personnel services	509,548.00	0.00	509,548.00	35,716.34		0.00	259,754.80	51%	282,870.29
FBT - Fringe benefits and taxes	265,772.00	0.00	265,772.00	18,092.18		0.00	117,220.33	44%	147,633.18
SRE - Salaries reimbursement	0.00	0.00	0.00	0.00		0.00	0.00	+++	(171.66)
EMP - Employee costs	350.00	0.00	350.00	0.00		0.00	0.00	0%	0.00
OPM - Operations and maintenance	37,312.00	0.00	37,312.00	2,808.22		58.00	25,130.33	68%	15,486.37
UTL - Utilities	90,129.00	0.00	90,129.00	7,549.12		0.00	51,595.41	57%	53,976.06
CHG - Chargebacks	249,917.00	(29,356.00)	220,561.00	17,428.15		0.00	125,036.10	57%	100,639.13
CON - Contracted services	78,685.00	0.00	78,685.00	3,203.27		0.00	42,211.95	100%	44,391.09
OTH - Other	100,000.00	0.00	100,000.00	0.00		0.00	54,555.07	55%	67,057.60
OUT - Outlay	0.00	0.00	0.00	0.00		0.00	0.00	+++	0.00
Expenditure Totals:	\$1,331,713.00	(\$29,356.00)	\$1,302,357.00	\$84,797.28		\$36,484.75	\$675,503.99	55%	\$711,882.06
Revenue Total:	\$1,331,713.00	(\$29,356.00)	\$1,302,357.00	\$96,939.17		\$0.00	\$740,350.94	57%	\$702,220.13
Expenditure Total:	\$1,331,713.00	(\$29,356.00)	\$1,302,357.00	\$84,797.28		\$36,484.75	\$675,503.99	55%	\$711,882.06
Fund: 100 Net Total	\$0.00	\$0.00	\$0.00	\$12,141.89		(\$36,484.75)	\$64,846.95		(\$9,661.93)
Revenue Grand Total:	\$1,331,713.00	(\$29,356.00)	\$1,302,357.00	\$96,939.17		\$0.00	\$740,350.94	57%	\$702,220.13
Expenditure Grand Total:	\$1,331,713.00	(\$29,356.00)	\$1,302,357.00	\$84,797.28		\$36,484.75	\$675,503.99	55%	\$711,882.06
Grand Total:	\$0.00	\$0.00	\$0.00	\$12,141.89		(\$36,484.75)	\$64,846.95		(\$9,661.93)

COMPLEX ATTENDANCE FOR THE BROWN COUNTY VETERANS MEMORIAL COMPLEX

August-09	Date	Building	2009	2008	2008 Date
Edgefest		ARENA N/A		1,716	16-Aug-08
ARENA TOTAL			0	1,716	
Valley Bakers Association		SHOPKO	600	500	
Success Magazine Workshop		SHOPKO N/A		262	August 22 2008
Success Magazine Workshop		SHOPKO N/A		262	August 23 2008
SHOPKO HALL TOTAL			600	1,024	
Living Proof Live with Beth Moore	August 28 2009	RESCH	4,243	N/A	
Living Proof Live with Beth Moore	August 29 2009	RESCH	4,247	N/A	
Blizzard Play off game		RESCH	n/A	4,020	August 1 2008
Sheryl Crow		RESCH	N/A	5,086	August 6 2008
The Wiggles		RESCH	N/A	3,416	August 8 2008
Blizzard Play off game #2		RESCH	N/A	3,561	August 9 2008
Get Motivated Seminar		RESCH	N/A	4,481	August 13 2008
RESCH CENTER TOTAL			8,490	20,564	
<u>TOTAL FOR AUGUST 2009</u>			<u>9,090</u>	<u>23,304</u>	